

GROWTH SCRUTINY COMMITTEE

AGENDA

Wednesday 16th March 2016 at 1000 hours in Chamber Suites 1 & 2, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 17 th February 2016.	3 to 7
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	8 to 13
6.	Update on Corporate Plan Target G09 – Deliver a minimum of 100 new Council properties by March 2019.	Verbal Update
7.	Role of Growth Scrutiny Committee.	Verbal Discussion
8.	Work Plan 2015/2016.	14 to 16

PART B – INFORMAL

The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in Chamber Suites 1 and 2, the Arc, Clowne, on Wednesday 17th February 2016 at 1000 hours.

PRESENT:-

Members:- Councillors A. Anderson, P. Barnes, J.A. Clifton, M. Dixey, S. Statter and J. Wilson.

Officers:- C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

Also in attendance at the meeting was Councillor M.J. Dooley (Portfolio Holder for Corporate Plan, HR and Leisure) (substituting for Councillor A. Syrett (Portfolio Holder for Growth), B.R. Murray-Carr (Portfolio Holder for Health and Wellbeing), T. Connerton (Portfolio Holder for Customer Services, Revenue and Benefits) and M.J. Ritchie (Portfolio Holder for Housing and IT).

0805. APOLOGIES

Apologies for absence were received on behalf of Councillors T. Alexander, P. Smith and B. Watson.

0806. URGENT ITEMS OF BUSINESS

There were no items of business to consider.

0807. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0808. MINUTES – 20th JANUARY 2016

Moved by Councillor J. Wilson and seconded by Councillor M. Dixey

RESOLVED that the minutes of a Growth Scrutiny Committee meeting held on 20th January 2016 be approved as a correct record.

0809. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Members considered the list of key decisions and items to be considered in private document.

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The Executive Director – Operations referred to Vehicle Replacements on the list of key decisions and advised Members that revised methods of working had been implemented with regard to the refuse collection service and larger, (4ft longer), refuse vehicles would be purchased with a smaller refuse vehicle being kept from the current fleet.

0810. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – OCTOBER TO DECEMBER 2015 (QUARTER 3 – 2015/16)

Members considered a report which provided an update of performance against Corporate Plan targets in relation to Growth for the third quarter.

The Information, Engagement and Performance Manager noted that there were no material updates since the report was published.

G 01 - Through the use of Key Account Management develop a relationship with a minimum of 50 local businesses by March 2019.

This target was reported as being on track.

Quarter 3 (2015/16) Three businesses engaged this quarter. Support provided to businesses on completing D2N2 Local Growth Fund 3 infrastructure bids including Bolsover Land/Coalite; Bolsover North housing site; Penny Hydraulics, Clowne. 7 businesses engaged to date.

G 02 - Establish business support programme by engaging with D2N2 (Local Enterprise Partnership for Derby, Derbyshire, Nottingham and Nottinghamshire) and SCR (Sheffield City Region) Growth Hub by March 2016.

This target was reported as being on track.

Quarter 3 (2015/16) Meetings held with D2N2 and SCR Growth Hubs. Attended SCR Investment/UKTI event and a D2N2 Growth Hub Business Breakfast and hosted the D2N2 EAFRD/LEADER launch event. SCR Growth Hub service launched December 2015.

G 03 - Optimise business growth (as measured by gross NNDR) by £2.5m.

This target was reported as being on track.

Quarter 3 (2015/16) Estimated NNDR income figure at 31/3/16 is £23,370,950. (Baseline: £23,476,638 Gross NNDR for 2014/15).

G 04 - Support 200 young people to raise their aspirations and provide them with relevant employability skills by December 2015.

This target had been achieved.

Quarter 3 (2015/16). A number of different strands of activity contributed to this overall target. To date, 322 young people had been supported to raise their aspirations. This was broken down as follows: Raising Aspirations (193), Talent Match (63), Ambition (42), Traineeship/Apprenticeship Programme (24).

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G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65 sustainable jobs in the combined programme area by December 2020.

This target was reported as being on track.

Quarter 3 (2015/16). BNED LEADER opened for business on 19th October 2015, widely publicised through the local press and targeted mailings, officially launched on 16th November 2015 (attended by 78 people). A range of business networks in the District had been attended to promote interest. Five outline applications (OAs) had been received (all NEDDC area), from 45 initial enquires, (12 from BDC area [one previously noted has been reclassified]). Nationally, OAs cannot be progressed until Defra provide the Applicant Handbook, which had been significantly delayed, although expected shortly.

G 06 - Undertake statutory public consultation on the Local Plan (Strategic Policies and Site Allocations) in line with the adopted Local Development Scheme timetable by July 2017

This target was reported as being on track.

Quarter 3 (2015/16). Consultation took place on the 'Identified Strategic Options' during Oct/Nov 2015, in line with the adopted Local Development Scheme timetable. Currently analysing consultation responses and evidence base to work up a Draft Plan for public consultation in September 2016.

G 07 - Submit Local Plan (Strategic Policies and Site Allocations) for examination by the Planning Inspectorate by November 2017.

This target was reported as being on track.

Quarter 3 (2015/16). Consultation took place on the 'Identified Strategic Options' during Oct/Nov 2015 in line with the adopted Local Development Scheme timetable. Currently analysing consultation responses and evidence base to work up a Draft Plan for public consultation in September 2016.

G 08 - Process all major planning applications 10% better than the minimum for special measures per annum.

This target was reported as being on track.

Quarter 3 (2015/16). As at 31st December we achieved 83.3%. (Target 2015/16: 60%, National Target 50%).

G 09 - Deliver a minimum of 100 new Council properties by March 2019.

This target was reported as being on track.

Quarter 3 (2015/16). Rogers Avenue, Creswell, started on site (7 units to be built). Other sites being progressed.

G 10 - Enable the development of at least 1,000 new residential properties within the District by March 2019.

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This target was reported as being on track.

Quarter 3 (2015/16). Figures for completions are collected annually so will be reported following the end of the financial year. The planning application for the Bolsover North site for 950 homes was currently being processed. The B@home scheme to provide new council housing had commenced with 7 units to be built at Rogers Avenue, Creswell.

G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum.

This target was reported as being on track.

Quarter 3 (2015/16). Action Housing had submitted and won a bid for funding to the HCA for refurbishment of 15 empty properties. The Empty Property Strategy had been formally adopted by Council in January 2016. One of the key measures contained within the strategy was a proposed loan renovation scheme. Funding for this scheme is now being investigated.

G 12 - Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019.

This target was reported as being on track.

Quarter 3 (2015/16). Private Sector Leasing Scheme was subject to a bid to the HCA from Action Housing. Outcome expected early 2016. Matching service had been developed to match owners of empty properties with developers.

The empty property strategy had been formally adopted which would enable operational processes to be developed around empty property work.

Work had started with regeneration to identify empty property hotspots and how these could tie in with regeneration areas.

Work on development of a loan scheme was in the early stages to enable owners of empty properties to access funding to renovate the properties to standards suitable for reoccupation.

Note: Proposed changes to the New Homes Bonus scheme were currently being consulted on by the Government. Any changes subsequently implemented may have consequences for the amount of New Homes Bonus achieved by the Council.

Members requested a report in relation to land availability be presented to them by the Assistant Director – Property and Estates to a future meeting of the Committee.

G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.

There was an alert on this target.

Quarter 3 (2015/16). B@home scheme had commenced at Rogers Avenue, Creswell where 7 units would be built. Ongoing contact with Registered Providers partners to bring

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forward sites outside the Council's ownership. Year to date 9 affordable units brought back into use (empty properties funding in Q1 and 2).

The Portfolio Holder for Housing noted that the term 'affordable' had changed.

G 14 - Identify with partners key actions and funding mechanisms to bring forward priority employment sites at Markham Vale, Shirebrook and former Coalite site by March 2016.

Quarter 3 (2015/2016). Former Coalite site - D2N2 Local Growth Fund 3 bid submitted for infrastructure funding for remediation. Enterprise Zone bid submitted, however, it was unsuccessful. Officer seconded two-days per week (from November to May 2016) to work with NEDDC to progress the residential planning application.

The Portfolio Holder for Housing noted that since October 2015, meetings were being held on a weekly basis with the Authority and Marcol. The housing land was in the ownership of NEDDC and the remediation land was in the ownership of BDC.

A discussion took place regarding the unsuccessful bid for Enterprise Zone status for the site and if there was any value in revisiting this.

The Portfolio Holder for Housing replied that the Assistant Director – Economic Development would provide an update to Members at a future meeting.

The Portfolio Holder for Housing noted that plans for the site had included a primary school. ATLAS was re running the model. Remediation works would take 5 years and before any housing could be started which would also take 5 years to build. The site would be a long term project. Funding gap talks were taking place with Sheffield City Region and North Midlands – the biggest risk was if nothing happened with the site.

Councillors M.J. Dooley, B. Murray-Carr, T. Connerton and M.J. Ritchie left the meeting.

0811. WORK PLAN

Members considered their updated Work Plan for 2015/16.

Moved and seconded

RESOLVED that the Work Plan 2015/16 be noted.

The meeting concluded at 1120 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 4 March 2016

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2015/2016 are as follows:

2016	4 April
	25 April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Oxcroft House Refurbishment Contract To approve the contract for the refurbishment of Oxcroft House	Executive	April 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Site Acquisition, Clowne To consider the purchase of a development site	Executive	April 2016	Report of Councillor A Syrett, Leader of the Council	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Vehicle Replacements To consider the purchase of Council vehicles	Executive	April – May 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment and Well-Being	Assistant Director – Streetscene	Yes – involves savings or expenditure of £50,000 or more.	Public
Acquisition of	Executive	April 2016	Report of Councillor T	Assistant	Yes – involves	Private – relates to

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
<p>Enhanced Software for Revenues and Benefits Service</p> <p>To acquire a new software system to improve collection rates for Council Tax and NNDR, and to enhance services to the public by way of improved internet functionality</p>			Connerton, Portfolio Holder for Customer Services and Revenues and Benefits	Director - Finance, Revenues & Benefits	savings or expenditure of £50,000 or more.	the Council's financial or business affairs
<p>Review of Debt Recovery Arrangements</p> <p>The Council has reviewed current arrangements and have identified areas where the staffing structure should be revised to secure improvements in existing procedures</p>	Executive	April 2016	Report of Councillor T Connerton, Portfolio Holder for Customer Services and Revenues and Benefits	Assistant Director - Finance, Revenues & Benefits	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Castle Leisure Park	Executive	April 2016	Report of Councillor M	Assistant	Yes – involves	Private – relates to

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
To consider options for the above			Dooley, Deputy Leader and Portfolio Member for Leisure	Director - Leisure	savings or expenditure of £50,000 or more.	the Council's financial or business affairs
Former Tenants Arrears To consider write offs for former tenants arrears	Executive	April 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
CCTV To consider future options for CCTV in the District	Executive	April 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Painting and Decorating Tender To award the contract for the above	Executive	April 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Ventilation System Tender To award the contract for the above	Executive	April 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public

Growth Scrutiny Committee

Work Programme – 2015-16

Date of Meeting	Items	Lead Officer	Notes
27th May 2015	<ul style="list-style-type: none"> • Managing a Scrutiny Review – CfPS skills briefing • Selection of Scrutiny Review subject • Scoping Scrutiny Review 	Claire Millington, Scrutiny Officer Claire Millington Claire Millington	
1st July 2015	<ul style="list-style-type: none"> • Investment properties • Review work 	Grant Galloway - Assistant Director of Properties and Estates. Allison Westray-Chapman – Assistant Director of Economic Development.	
29th July 2015	<ul style="list-style-type: none"> • Development Contracts 	Jim Fieldsend - Principal Solicitor, Grant Galloway - Assistant Director of Property and Estates	Looking at what we will do differently as a result of the developments at Bolsover and Shirebrook not going ahead.
23rd September 2015	<ul style="list-style-type: none"> • Draft Empty Properties Strategy • Update on Corporate Plan Target relating to Raising Aspirations programme 	Adrian Anderson – Joint Empty Properties Officer Update provided by Pam Brown, Chief Executive’s and Partnerships Manager	

<p>21st October 2015</p>	<ul style="list-style-type: none"> • Call- In of Executive Decision - Minute No 0310 – regeneration Strategy for the former Coalite Chemicals Site • Feedback from visit to Pleasley Vale. • Update on Corporate Plan Target. 	<p>Allison Westray-Chapman, JAD - Economic Growth</p> <p>Scrutiny Members</p> <p>Scrutiny Officer</p>	
<p>18th November 2015</p>	<ul style="list-style-type: none"> • Half Year Corporate Plan Targets Performance Update • Business Support Review update 	<p>Kath Drury, Information, Engagement and Performance Manager.</p> <p>Update provided by the Scrutiny Officer</p>	<p>Members will receive an update based on the information on Perform.</p>
<p>16th December 2015</p>	<ul style="list-style-type: none"> • Briefing on how the Autumn Statement 2015 impacts on the Council's Growth Agenda – deferred. 	<p>Bryan Mason – Director of Operations/Allison Westray Chapman, JAD – Economic Growth</p>	<p>Update requested by the Chair at the pre-meeting. Attendees to be confirmed.</p>
<p>20th January 2016</p>	<ul style="list-style-type: none"> • Growth update – including a Briefing on how the Autumn Statement 2015 impacts on the Council's Growth Agenda. 	<p>Dan Swaine – CEO, Bryan Mason – Director of Operations/Allison Westray Chapman, JAD – Economic Growth and Councillor Dooley, Deputy Leader.</p>	
<p>17th February 2016</p>	<ul style="list-style-type: none"> • Quarter 3 Performance Update 	<p>Kath Drury, Information, Engagement and Performance Manager.</p>	
<p>16th March 2016</p>			
<p>20th April 2016</p>			

25rd May 2016	<ul style="list-style-type: none"> Quarter 4 Performance Update 	Kath Drury, Information, Engagement and Performance Manager.	
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Growth Scrutiny Committee Membership –

Councillors: -

Steve Fritchley (Chair)
 Jennifer Wilson (Vice-Chair)
 Tom Alexander
 Andrew Anderson
 Paul Barnes
 Jim Clifton
 Mark Dixey
 Philip Smith
 Sue Statter
 Brian Wilson